Board of Trustees

Regular Meeting

Wednesday, March 9, 2022

4:30 p.m­. – Call to Order

Public Comment

CONSENT AGENDA REPORTS [ACTION]:

The consent agenda was presented via email prior to the meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent with one motion without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the president.

1. Approve minutes of February Regular meeting
2. Fiscal Officer’s report

i. Approve financial reports

ii. Approval of bills

iii. Accept donations

C) Director’s report

i. Activities

ii. Statistics

iii. Announcements and correspondence

OLD BUSINESS:

1. HR policy and job description updates [ACTION]
2. Ratify paying scheduled part-time staff for President’s Day [ACTION]

NEW BUSINESS:

1. Staffing [ACTION]:
   1. Hire Sid Cory, part-time clerk at Mt. Logan/Main, effective February 28
   2. Accept Kelsey Brown’s resignation, part-time clerk at South Salem, effective March 3, 2022
   3. Hire Rachel LeMaster, part-time clerk at Paxton, effective March 3, 2022
   4. Transfer Michelle Kerns from part-time clerk at Paxton to full-time Technical Processing Clerk, effective March 7
   5. Transfer Abby Kunz from part-time Enrichment Clerk to full-time Youth Services Clerk, effective March 21
   6. Transfer Sheena Brown from full-time Youth Services Clerk to part-time Enrichment Clerk, effective March 21
2. Chief Fiscal Officer:
   1. Approve amended certificate [ACTION]
   2. Approve 2022 permanent appropriations [ACTION]
   3. Approve new commercial accounts [ACTION]
   4. Approve mowing and landscape maintenance contract [ACTION]
   5. Approve selling snow plow [ACTION]
3. Main landscaping update [information]