Board of Trustees

Regular Meeting

Wednesday, July 13, 2022

4:30 p.m­. – Call to Order

Public Comment

CONSENT AGENDA REPORTS **[ACTION]:**

The consent agenda was presented via email prior to the meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent with one motion without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the president.

1. Approve minutes of June Regular meeting
2. Fiscal Officer’s report

i. Approve financial reports

ii. Approval of bills

iii. Accept donations

C) Director’s report

i. Activities

ii. Statistics

iii. Announcements and correspondence

NEW BUSINESS:

1. Fiscal Office **[ACTION]** 
   1. Audit update and transfer to cover audit expense
   2. Transfer to Postage for increased Statewide Delivery costs
   3. $6,000 be transferred to 1000-100-322-0000 (Postage) from 1000-930-930-0000 Contingencies
   4. Transfer to Legal Fees for Site Improvement legal counsel
   5. $12,000 be transferred to 1000-100-390-0010 (Legal Services) from 1000-930-930-0000 Contingencies
   6. Approve $10,000 additional legal expenses to Bricker for Site Improvement
   7. Ratify $4,325.68 to Captain Steamer for Main, Annex, and Northside carpet and tile cleaning and approve $2,753.00 for Bainbridge, Richmond Dale, Kingston, and Frankfort carpet and tile cleaning
   8. Approve Then and Now Purchase Order #297-2022 issued for $7,300.00 for Audit Services to the Ohio Treasurer of State
   9. Approve Then and Now Purchase Order #328-2022 issued for $3,733.60 for Digital Books (Hoopla Flex) to Midwest Tape Exchange
   10. Approve Then and Now Purchase Order #329-2022 issued for $6,308.59 for Digital Books (Ohio Digital Library) to Overdrive Inc.
   11. Accept lowest bid for Annex landscaping project
   12. Ratify HVAC at Richmond Dale as an emergency
2. Staffing Updates **[ACTION]**
   1. Transfer Trey Hitchens from part-time Northside clerk to full-time Outreach clerk, effective July 11
   2. Hire Northside part-time clerk
   3. Update Section 3.2 through 4.0 of the HR Policies